

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING  
JULY 11, 2016 FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor, R. Fountaine, who led the Pledge of Allegiance.

Members present: G. Boudreau, R. Fountaine, P. Anderson, A. Wagner, D. Wellman  
Members absent: None  
Audience sheet attached.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**AGENDA**

Addition to agenda 12 c. – Zoning Assistant/Zoning Officer

Moved G. Boudreau, seconded, A. Wagner, CARRIED to approve the Agenda.

**MINUTES**

Received Minutes:

Township Board Regular Meeting Minutes – June, 2016

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to accept the Township Board Regular meeting minutes.

**REPORTS**

Received Reports.

- a. June, 2016 Financial Reports: A. Wagner reported that the treasurer and clerk were in balance with the bank.

Moved, G. Boudreau, seconded, R. Fountaine, CARRIED, to acknowledge the financial reports.

**CONSENT AGENDA ITEMS**

1. Assessor's Report of July, 2016
2. Planning Commission Meeting Minutes – June, 2016
3. Delta Solid Waste Management Authority Meeting Minutes – June, 2016
4. UPPCO – Notice of meeting in July, 2016
5. Superior Trade Zone – June, 2016
6. CUPPAD – Transmittal of Draft Comprehensive Plan

**FIRE DEPARTMENT BUSINESS**

Received the Fireman's Report of June, 2016 – Maintenance Reports/Treasurer's Report

## Fire Chief Updates

- a. Brian Nelson, Fire Chief, was present.

Moved, G. Boudreau, seconded, P. Anderson, CARRIED, to accept the fire department report.

- b. DNR Grant has been applied for which, if received, will be used for grassfire gear.
- c. The 2% was received. The air packs have been ordered.
- d. Fire Call Invoices –All have been billed. Payment on one has been received.
- e. Fire Department Credit Card - This was voted on last month. Brian still has some questions about why the fire department cannot have a Fleet credit card. A. Wagner answered these and the fire department will be given a Wells Fargo credit card, which had been approved at the last meeting.
- f. MFR – There have been 60 calls to date. All new MFR members will be signing a contract prior to the Township paying for their training. There is another potential candidate at which point, there would be enough for a class to be held.
- g. Ice Cream Social – This will not be held this year. MFR may take this project over next year.

## UNFINISHED BUSINESS

- a. Water Tower Easement – Legal Opinion/Estimate – A letter was received from Mr. Russell Hall, the attorney for Jayne church and family. He suggested that a roadway agreement to be maintained and both parties split 50-50. The Township attorney, John Bergman maintained the Township's obligation is to maintain the Township's easement for the Township's use and does not have to maintain for the resident's use. Discussion took place. For the Township's use, the Board will repair the road this year. The resident's offered to pay 50% and the Board accepted. An estimate was received to do this work from Bittner in the amount of \$1689.00. The Township will pay and invoice Jayne church for 50%. The Township did not enter into a legal agreement. The easement road will be added to the annual spring road review.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to split the cost of the easement with the Township paying fifty percent and the residents paying fifty percent. The Township will bill the residents for their half.

Upon a roll call vote, the following voted:

Aye: G. Boudreau, A. Wagner, R. Fountaine, D. Wellman, P. Anderson

Nay: None

Absent: None

- b. Cemetery – A workshop was held. A process is being developed and will be reviewed. A training procedure is also being developed. One question brought up at the workshop was the payment of money. At this time, the sextons

receive the money from those purchasing plots or paying for burials. After checking into this. R. Fountaine stated that the Treasurer should be the one taking the money or the sexton has to be bonded. This will be furthered explored. The Township will also be arranging for a surveyor to come in to survey the West cemetery and do the markings. There is a good map of the South Cemetery but not the West. A estimate of the cost will be presented at the next meeting. Signs will be obtained to place at the water at each cemetery to read "Not Safe for Drinking."

- c. Disc Golf – The park is intended for use by the residents. There is not enough space to do the nine holes. Other courses in different locations are now sporadically used. Part of the concern is that it would be used more by non-residents rather than residents.
- d. M. Krause provided a quote on a new riding lawnmower for the West cemetery from Four Seasons in the amount of \$1,699.99. He will get two more bids and this will be reviewed at next month's meeting.

### **WATER SYSTEM BUSINESS**

- a. June, 2016 water system report was received. Mark Rose was present. In his report was included an approved contractor list which has not been approved by the Board. According to MTA, it is a good idea to have a contractor's list but not to mention that they are approved by the Board. The list could be provided to customers for convenience only. This letter will be re-worded and placed on Township stationary.
- b. Service to 4899 M-35 – This was thought to be on a well but is actually on Township water. He has never received a bill from the Township. The old line had never been replaced. There had been a leak which brought this situation to Mark's attention. This person has been on the water system for years and has not been billed due to the fact that it was not known that he was on the water system as he was not given a meter. There has been no paper work completed by the customer to get onto the Township Water System. This will be sent to him. There is a bill from Bradfield in the amount of \$6100.00 for the repair which has been completed.
- c. The checks will be returned to Carrie Cooper as she will be on the line but has worked out an agreement with the current owner as to paying for water usage.
- d. Leak at 3532 K Road has been fixed. A bill was received from Bradfield for \$1200.00 which is the Township's responsibility.
- e. Mark has drafted a letter regarding installations/extension/repairs which includes wording from the Water System Ordinance regarding customers with leaks who have not had the leaks fixed. This letter would grant them 30 days to have the leak fixed or the township would shut off the water. This will be re-worded and placed on Township stationary for future use.

Moved, R. Fountaine, seconded, A. Wagner, CARRIED, to use the letter drafted by Mark regarding installations/extensions/repairs as quoted in the Water System Ordinance to be sent to customers with repairs that have not be fixed, giving them 30 days to do so or their water will be shut off.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the water system report.

- f. Billing Register – High readings have been investigated. Many are due to extra water usage for watering gardens and pools. There is one known high usage due to a leak which has not been fixed. There is one customer with high usage which has a leak which has not been repaired. A letter will be sent to him regarding this, allowing him to repair the leak within 30 days or the water to this customer will be shut off.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the billing register.

- g. Water Shut Offs – Amanda will work on these and coordinate these with Mark. One is currently still shut off for non-payment.
- h. Rate Study – Still a work in progress.
- i. There is a leak in the roof at the water tower. The maintenance man will be advised of this for repair.

**NEW BUSINESS**

Moved R. Fountaine, seconded, G. Boudreau, CARRIED, to pay bills from the General Fund in the amount of \$ 24,127.46 and the Water Fund in the amount of \$ 4,073.33.

- a. Audit Results – The Township recently underwent the required audit performed by Ray Payment, CPA. Everything was good. There were no major deficiencies.
- b. Zoning Assistant/Enforcer – R. Fountaine was suggesting the hiring of a zoning assistant/enforcer. There had been one in the past. The job would be up to 10 hours per week, or forty hours per month. This would be in addition to the responsibilities of the Zoning Administrator. The rate would be \$12.00 per hour. D. Wellman reported that the salary commission in the past suggested that the payment of an assistant be taken from the salary Supervisor, who is the Zoning Administrator. This would also allow the Township to develop more Ordinances. This may be further discussed in the future.
- c. Light on Water Tower – The light is out on top of the water tower. This is not really an issue. Dixon may be able to replace it.
- d. Board of Review – July 19, 2016 at 5:30 to 7:30.

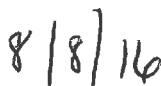
**PUBLIC/BOARD COMMENT**

- a. Mary Harrington introduced herself to the crowd and is running again for County Commissioner.
- b. Colleen Coppock introduced herself to the crowd and is running for Township Clerk.
- c. Lisa Hammerman introduced herself to the crowd and is running for Township Clerk.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to adjourn at 8:30 p.m.



Patricia Anderson, Clerk



Approved: